

## **Sammamish Landing HOA Board Meeting January 20, 2016**

**Board Members Present:** Bob Aye, Tom Curtin, Jan Clayton, Dallas Grack, Taree Bollinger  
**Also Present:** Blair Rondeau

**Called to order at 7:05pm**

### **Home Owner Issues**

- Addressed during annual meeting

### **Review/Approve Minutes from October 21st, 2015**

- Minutes approved

### **Financial Reports**

- Tom Curtin reviewed / reported the treasurer's report during annual meeting

### **Community Association Manager's Report.**

- Blair Rondeau's report included in Board packet. Manager's report to be included with financial email every month.

### **Old Business**

- AC brackets Units 301 & 305 – Blair Rondeau confirmed that contractor will be on site Friday 1/22 to remove and repair any damage caused. Cost for repairs will be billed back to unit owners.
- Lanai extension Unit 109 – Blair Rondeau sent another email to unit owner on Wednesday 1/20
- Parking lot seal coat – Blair Rondeau reviewed 2 bids from Rainier and Everett Sealing with the board. Waiting to hear back from one other potential contractor. Dallas Grack may also have potential vendors we can contact regarding the work. Discount confirmation needed if Rainier is the selected vendor. Blair agreed to check on Rainier's reference to concrete removal and replacement and find out what concrete they were referring to. Bob indicated he would ask PSE if instead of repairing and resealing the asphalt that they tear up, whether they would donate the cost to us to use for the overall project.
- Roof review – 3D roofing has inspected roof and repaired leak above unit 306. Currently we have decided to defer the detailed roof analysis at a cost of \$500 until we hear back on their findings upon visual inspection.
- Janitorial review – Board voted to discontinue "Grounds Policing" services provided by MainTech due to unnecessary overlap with landscaper's duties. The estimated savings as provided by MainTech is approx. \$1,300 annually

- Reserve Update –Blair Rondeau has sent multiple emails to vendor with no response. Reserve Summary update needed.
- Declarations and Rules and Regulations – Board will hold a “Town Hall” style meeting on February 18<sup>th</sup> at Sammamish Landing. We will need to compile a mailer containing information about the meeting including instructions for owners to submit any questions they may have ahead of time so that the attorney can address them before hand in order to maximize our time on the 18<sup>th</sup>.

### **New Business**

- Selection of Officers – Bob Aye – President, Taree Bollinger – Vice President, Dallas Grack – Treasurer, Tom Curtin – Secretary, Jan Clayton – Member at large
- Comcast – Taree Bollinger has looked into our commitment with Comcast and will be doing further investigation to advise the Board.

**Adjournment**, approximately 9:05pm

Town Hall Meeting: February 18<sup>th</sup>, 2016 at 6:30 PM

Next Board Meeting: Wednesday April 20<sup>th</sup>, 2016 at 6:00 PM